## SANTA MONICA PUBLIC

## STUDY SPACE LENDABLES POLICY

## **Study Space Lendables – Overview**

Santa Monica Public Library provides a variety of items for use with a study space check-out. These items or "lendables" can include items like dry-erase marker pack, a cable charging pack or computer accessories. Lendables are free of charge and on a first come, first served basis and must be returned at the end of the study space session to avoid lost fees.

## **Study Spaces Lendable Policy**

- A valid Santa Monica Public Library account is required for use of study rooms or workspaces and to borrow lendables.
- Reservation of a study room or workspace, made online or in-person, is required to borrow a lendable. Please review the Study Space Policy for more information.
- Lendables will be checked-out to a borrower's library account until the item is returned.
- With the exception of consumables (like dry-erase markers) the equipment must be returned in the same condition it is lent.
- Equipment not returned is subject to a \$20 non-return or damage fee.
- Only one of each lendable type can be checked out at a time per account (one mouse and one cable etc..).